|  |  |  |  |
| --- | --- | --- | --- |
| **Common Areas** | **Be Safe** | **Be Respectful** | **Be Responsible** |
| **All Common Areas** | * Walk facing forward
* Keep hands, feet, and objects to self
* Use equipment and materials appropriately
 | * Use kind words and actions
* Wait for your turn
* Clean up after yourself
* Follow adult directions
* Respect school and personal property
* Follow the dress code
 | * Follow school rules
* Be honest
 |
| **Cafeteria** | * Walking feet only
* Keep all food to self
* Sit with feet on floor, bottom on bench, and facing table
* Keep tables and benches still
 | * Allow anyone to sit next to you
* Use quiet voices
* Clean your area
* Use manners
 | * Wait to be excused
* Get all utensils, milk, etc. When first going through the line
 |
| **Playground/Recess** | * Walk to and from playground
* Stay within boundaries
* Be aware of activities/games around you
* Climb on playground equipment only
* No play fighting
* No gun play
* What is on the ground stays on the ground
 | * Play fairly
* Use kind words
* Follow the rules of the game
* Use good sportsmanship
 | * Use bathroom appropriately
* Use the restroom and get drinks at recess
 |
| **Passing Areas****Halls/breezeways** | * Stay outside the yellow line
* Keep hands and feet to yourself
* Walking only
 | * Hold door open for others
* Use quiet voices
* Smile and nod only
 | * Stay on sidewalks
 |
| **Bathrooms** | * Keep feet on floor
* Keep water in the sink
* Wash hands
* Put towels in garbage can
 | * Give people privacy
* Use quiet voices
* No playing
 | * Flush toilet
* Return to room promptly
* Use at appropriate time
 |
| **Arrival and Dismissal Areas** | * Use sidewalks and crosswalks
* Wait in designated areas
* Stay within boundaries
 | * Follow adult directions
 | * Arrive on time
* Leave on time
* Walk bikes and scooters
* Get teacher permission to use any phone on campus
 |
| **Assemblies** | * Wait for arrival and dismissal signal
 | * Keep hands and feet to self
* Sit on bottom
 | * See common areas
 |
| **Classroom** | * Walk only
* Use materials appropriately
* Sit properly
* Ask permission to leave
* Follow safety
 | * Use quiet voices
* Use kind words
* Share
* Listen and follow directions
* Follow class routines
 | * Keep belongings organized
* Clean your space
* Stay on task
* Actively listen
* Be prepared
* Be honest
 |